

Regulations of Tourist Accommodation Facility

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وزارة السياحة
Ministry of Tourism



Contents

Description	Page No.
Chapter One: Introductory Provisions	3
Chapter Two: License	6
Chapter Three: Classification	10
Chapter Four: Exemptions	14
Chapter Five: Ongoing Obligations	16
Chapter Six: General Provisions	25
Fees Schedule	28





Chapter One Introductory Provisions



Article 1

In these Regulations, the following terms and phrases shall have the meanings assigned thereto, unless the context requires otherwise:

- ▶ **Law:** Tourism Law
- ▶ **Regulations:** Regulations of Tourist Accommodation Facility.
- ▶ **Ministry:** Ministry of Tourism.
- ▶ **Minister:** Minister of Tourism.
- ▶ **Tourist Accommodation Facility:** Any place that provides daily accommodation for tourists in return for a fee, and is operating either on a permanent or temporary basis.
- ▶ **License:** A document issued by the Ministry allowing its holder to practice the activity of operating a tourist accommodation facility.
- ▶ **Licensee:** Any person with a legal capacity who has obtained a license from the Ministry in accordance with the Law and its Regulations.
- ▶ **Classification:** A mechanism for evaluating the tourist accommodation facility and the level of service provided therein as per specified types, categories or classes.
- ▶ **Classification Criteria:** Conditions to be satisfied in any tourist accommodation facility to determine its type, category or class.
- ▶ **Classification Certificate:** A fixed-term document issued by the Ministry in the name of the tourist accommodation facility based on the classification criteria.
- ▶ **Tourist:** Any person with a natural capacity who, for the purpose of tourism, lawfully stays for a period of no less than one night outside his regular place of residence, or makes use of one or more tourist, complementary, and specialized services.
- ▶ **Reservation Voucher:** A contract concluded by the licensee with the service applicant to provide one or more of the licensed services.
- ▶ **Procedural Guides:** A document that includes instructions, guidelines, criteria, or others to specify the detailed procedures complementary to these Regulations, in accordance with the provisions of the Law and its Regulations.



- ▶ **National Tourism Monitoring Platform:** An electronic platform to monitor the performance of the tourist accommodation facility and the tourist movement in the Kingdom, and to collect the relevant statistics and data.
- ▶ **Official Address:** The address registered in the license, the national address, or the contact information of the activity practitioner, whatever their types, as obtained by the Ministry.

Article 2

These Regulations set rules for regulating the activity of operating tourist accommodation facilities, define the procedures, controls, and requirements for obtaining the license necessary for practicing such activity, and specify the licensee's ongoing obligations, and general provisions.





Chapter Two License



Article 3

The activity of operating a tourist accommodation facility may not be practiced without obtaining a license, or after the expiry or cancellation of the license, or during its suspension period.

Article 4

The following requirements shall be satisfied when applying to obtain a license from the Ministry:

1. A valid commercial register providing for the activity of operating a tourist accommodation facility;
2. A valid license from the Ministry of Municipal and Rural Affairs and Housing or the competent authority, as the case may be;
3. A valid permit, or the like, from the General Directorate of Civil Defense;
4. Official data of the applicant and his representative in dealing with the Ministry in relation to the activity, if any, and the facility data; and
5. Proof of linking to Shomoos system; and
6. Proof of the right to use the trademark, if any.

The applicant shall fill out the license application form prepared by the Ministry.

Article 5

If the license applicant fails to satisfy any of the requirements specified in Article 4 of these Regulations, the Ministry may coordinate with the competent authorities to meet such requirements, and shall notify the applicant of same.



Article 6

After fulfilling the requirements specified in Article 4 of these Regulations, the license applicant shall carry out the following:

1. Create a direct link with the National Tourism Monitoring Platform;
2. Satisfy the classification criteria for the least category in the star-rated tourist accommodation facility of all types;
3. Satisfy the classification criteria for the least class in the class-rated tourist accommodation facility of all types;
4. Satisfy the classification criteria for the other unclassified types.

Article 7

After the license applicant satisfies the requirements set forth in Articles 4 and 6 of these Regulations and pays the license fees in accordance with the Fees Schedule attached to these Regulations, the Ministry shall inspect the tourist accommodation facility to ensure that the requirements are fulfilled and the correctness of the information and documents submitted by the license applicant, and shall accordingly prepare the visit report.

Article 8

The Ministry shall issue the license upon its approval of the visit report that is prepared in accordance with Article 7 of these Regulations, and which includes no observations on the tourist accommodation facility, and upon payment of the license fees in accordance with the Fees Schedule attached to these Regulations.

Article 9

1. The license shall contain the licensee's data, the type of the tourist accommodation facility, the license issuing and expiry dates, and any other information specified by the Ministry.
2. The license term may not exceed three years, and shall be renewable.



Article 10

1. The licensee shall, in the event of intending to renew the license, apply to the Ministry within 60 days prior to its expiration, and shall satisfy the conditions required for renewal as follows:
 - a. Meet the requirements set forth in Articles 4 and 6 of these Regulations;
 - b. Pay the required fees in accordance with the Fees Schedule attached to these Regulations.
2. Upon fulfillment of the provisions of Paragraph 1 of this Article, the Ministry shall issue the renewed license, which shall take effect as of the date of expiry of the previous license for a period not exceeding three years.
3. The Ministry may examine the availability of the specific requirements for renewal through subsequent inspections.
4. The Ministry may – in the event that the licensee applies for license renewal within the period stipulated in Paragraph (1) of this Article – grant the licensee a grace period, when required, not exceeding 60 days from the date of expiry of the license, in order to complete the renewal procedures; said period shall be counted from the term of the renewed license.

Article 11

The licensee shall obtain the Ministry's approval and pay the fees in accordance with the Fees Schedule attached to these Regulations prior to carrying out any of the following:

1. Temporary closure of the tourist accommodation facility or any part thereof, provided that the facility notifies all persons affected by such closure, and terminates all existing obligations during the closure period;
2. Permanent closure of any part of the tourist accommodation facility, provided that the facility notifies all persons affected by such closure, and terminates all existing obligations during the closure period;
3. Permanent closure of the entire tourist accommodation facility and request for license cancellation, provided that the facility notifies all persons affected by such closure, and terminates all existing obligations during the closure period;
4. Cancellation or amendment of the commercial register, trade name, or trademark, including changing same on the external sign of the tourist accommodation facility;
5. Making any structural modifications or renovations to the tourist accommodation facility;
6. Allowing others to use the license, provided that the person to whom the license is transferred meets the requirements specified in the Regulations and that the remaining license term is not less than 60 days.





Chapter Three Classification

وزارة السياحة
Ministry of Tourism



Article 12

1. Pursuant to a decision by the Minister, or his designee, the types, categories and classes of the tourist accommodation facility, as well as the classification criteria, shall be approved and published on the Ministry's website, and shall enter into force on the date of publication thereof.
2. The Ministry may review and propose update of the types, categories and classes of the tourist accommodation facility, and the classification criteria, taking into consideration that said action entails no structural modifications to the tourist accommodation facility.
3. The tourist accommodation facility shall be given the appropriate category or class based on the classification criteria approved in accordance with Paragraph (1) of this Article.

Article 13

The licensee may, within a period not exceeding 180 days from the date of license issuance, apply to the Ministry to obtain a classification certificate for his tourist accommodation facility.

Article 14

When applying to the Ministry to obtain a classification certificate for the tourist accommodation facility, the licensee shall satisfy the criteria and points required in the classification criteria to obtain a category or class for the tourist facility.

Article 15

After the licensee applies for a classification certificate or an amendment thereto and pays the fees in accordance with the Fees Schedule attached to these Regulations, the Ministry shall visit the tourist accommodation facility and prepare a visit report indicating the type of the tourist accommodation facility and designating its category or class, as well as the observations related to the requested category or class, if any, and shall notify the licensee of same at his official address.



Article 16

The Ministry shall issue the classification certificate upon the licensee's approval of the designated category or class and his payment of the fees in accordance with the Fees Schedule attached to these Regulations.

Article 17

1. The classification certificate shall contain the name, type, category or class of the tourist accommodation facility, its issuance and expiry dates, and any other information.
2. The validity period of the classification certificate shall not exceed that of the license pursuant to which the certificate was issued.

Article 18

1. If the licensee does not agree to the designated category or class pursuant to the visit report, he shall address the observations related to the required category or class and shall apply to the Ministry for a classification certificate.
2. If the period specified in Article 13 of these Regulations expires without the licensee's approval of the designated category or class based on the visit report or his failure to apply for a classification certificate, the Ministry shall issue the classification certificate with the lowest category or class as per the type of the tourist accommodation facility.

Article 19

1. If the licensee wishes to renew the classification certificate, he shall apply to the Ministry within 60 days prior to its expiry, and shall satisfy the following requirements for renewal:
 - a. An undertaking to fulfill the requirements specified in Article 14 of these Regulations.
 - b. Pay the license renewal fees, in accordance with the Fees Schedule attached to these Regulations.
2. After satisfying the requirements stipulated in Paragraph (1) of this Article, the Ministry shall issue the renewed license with the same category or class of the expired one; such renewal shall take effect from the expiry date of the previous certificate and for a period not exceeding the validity term of the license pursuant to which the certificate was issued.



3. The Ministry shall, via subsequent inspections, ensure that the specific requirements for renewal are fulfilled.
4. The Ministry may – in the event that the licensee applies for renewal of the classification certificate within the period stipulated in Paragraph (1) of this Article – grant the licensee a grace period, when required, not exceeding 60 days from the date of expiry of the certificate, in order to complete the renewal procedures; said period shall be counted from the term of the renewed certificate.

Article 20

1. In the event that the licensee applies to amend the classification certificate, the provisions of Articles 15 and 16 of these Regulations shall be applied.
2. The Ministry may, upon detecting an observations with regard to the service level provided by the tourist accommodation facility based on the evaluation sources (e.g. tourist evaluation of the service, complaints, inspection, hidden evaluation), carry out the following:
 - a. Visit the tourist accommodation facility and prepare a visit report;
 - b. Take the necessary measures in accordance with the Schedule of Penalties and Violations, in the event that the visit report includes evidence of a decline in the level of service provided;
 - c. Issue an amended classification certificate based on the procedures taken, subject to the provisions of Article 17 of these Regulations.





Chapter Four Exemptions



Article 21

The Minister, or his designee, may, pursuant to his decision, issue exemptions from the requirements set forth in Articles 6 and 14 of these Regulations, in accordance with the following considerations:

1. Needs of the tourism sector in the area or tourist destination targeted in the license;
2. Size and expected contribution of the project vis-à-vis the quality of the tourist services provided, or the creation of job opportunities for Saudis, or increase of the number of units in the targeted area or tourist destination; and
3. Any other considerations approved by a decision of the Minister.





Chapter Five Ongoing Obligations

Article 22

The licensee shall:

1. Abide by the terms of license throughout its validity period;
2. Provide the services in accordance with the requirements and standards pursuant to which the license or classification was issued;
3. Prevent other persons from using the license;
4. Comply with the decisions, instructions, and circulars issued by the Ministry;
5. Allow inspectors to carry out their duties as stipulated by the Law and its Regulations, as well as cooperate with them and facilitate their work;
6. Avoid using the Ministry's name or logo in any promotional or marketing activity without obtaining its approval; and
7. Respond to the Ministry on a regular basis through the representative of the tourist accommodation facility.

Article 23

To ensure the quality of the service provided, the licensee shall abide by the following:

1. Indicate the basic data specified in the license and classification certificate, as follows:
 - a. Keep the license and the classification certificate posted in a conspicuous place at the entrance or reception desk of the tourist accommodation facility;
 - b. Include the trade name, license number, and category or class on all electronic pages and websites of the tourist accommodation facility;
 - c. Indicate the trade name and category or class on e-reservation platforms upon dealing therewith;
 - d. Indicate the trade name, license number, and category or class on all official documents, papers and publications, in addition to the trademark, if any.
2. Decline to use an expired license or classification certificate;
3. Use images that correspond with the actual status of the tourist accommodation facility upon publishing or advertising same;



4. Apply the general health rules and conditions to the tourist accommodation facility and all its services, as well as to all employees therein;
5. Ensure that employees at the tourist accommodation facility maintain personal hygiene and good appearance;
6. Observe general cleanliness in all fixtures and equipment of the tourist accommodation facility, carry out regular maintenance of same, and ensure that they are free of any damage or defects that affect their use or general appearance;
7. Notify the tourist, in sufficient time, prior to commencing any maintenance work and the like for the facilities or equipment that may cause disturbance or noise to the unit he occupies. Such notification shall specify the start and end time of maintenance works;
8. Obtain the relevant approvals, permits and licenses from the competent authorities as per the law relating to the following:
 - a. Organizing any events, such as conferences, exhibitions, training sessions, and the like;
 - b. Conducting business activities at the tourist accommodation facility.
9. Specify the start and end times of events and the like in the contracts concluded in this regard;
10. Supervise all units at the tourist accommodation facility and control their management and operation.
11. Use the Arabic or English languages and the Hijri and Gregorian calendars in all official dealings and publications, and answer phone calls and respond to e-mails as per the tourist's wish;
12. Present a means of communication with the manager in charge at the tourist accommodation facility, and indicate the communication channels of the Ministry at the reception desk;
13. Receive and welcome tourists, and answer their inquiries with courtesy and respect;
14. Allow the tourist to bring into the unit he occupies prepared meals, drinks and the like from outside the tourist accommodation facility; and
15. Avoid declining to provide the service without legally acceptable reasons.



Article 24

In order to ensure the integrity of the information and data submitted to the Ministry, the licensee shall:

1. Register all data, directly upon tourists' check into or out of the unit at the tourist accommodation facility, in the electronic reservation and registration systems linked to the National Tourism Monitoring Platform and Shomoos system;
2. Enter the required data in the National Tourism Monitoring Platform as per the approved technical standards;
3. Provide the Ministry, upon its request, with any information or data via any means it deems appropriate within the specified time;
4. Update his data and that of the tourist accommodation facility in the Ministry's electronic system immediately after any change thereof;
5. Maintain a copy of the tourists' data and contracts, including personal data, addresses, contact means, and unit numbers, for a period of no less than one year, without prejudice to their confidentiality and privacy in accordance with the relevant statutory provisions

Article 25

To ensure transparency vis-à-vis the prices of services delivered, the licensee shall set and abide by a price list of these services in both the Arabic and English languages, and shall announce same in accordance with the controls set by the Ministry, provided that said list includes the legal fees and taxes.

Article 26

To ensure the safety and security of tourists, the licensee shall abide by the following:

1. Maintain the confidentiality and privacy of the tourist's information, and avoid sharing or using same for any purpose whatsoever without obtaining his consent;
2. Activate a caller ID service with secure recording devices, and store information for reference when required;



3. Inform the tourist of his lost and found items, and retain same until claimed by the tourist and set a period of at least 30 days to keep the lost and found items before denying responsibility therefor, starting from the date of notifying the tourist; if not possible, the competent authorities shall be notified accordingly;
4. Abide by the laws and by the instructions of the competent authorities regarding security, health, and environmental aspects, as well as safety means, aid, and evacuation, and take all necessary measures and precautions in this regard;
5. Maintain the security and safety of tourists and their belongings, which are kept at the reception or inside the unit they occupy throughout their stay, from risks, such as fire, gas leak, spoiled food and drinks, and the like;
6. Avoid any action that would force the tourist to leave the unit after completing the check-in process except through the competent authorities and in accordance with the relevant statutory provisions;
7. Avoid declining to hand over to the tourist his luggage and belongings that are kept at the reception desk or inside the unit;
8. Observe the tourist's privacy inside the unit he occupies upon providing the service;
9. Adopt and apply safety procedures for all vehicles in the parking lots;
10. Prohibit smoking in public areas within the tourist accommodation facility, such as the lobby, restaurants, and the like, and designate areas, rooms or floors for smokers in case it is allowed;
11. Provide security precautions, in accordance with the controls and requirements of the competent authorities;
12. Lay out special instructions and procedures relating to preparing and cooking food, drinks, and the like, inside the tourist accommodation facility, or consuming same in public places, such as the lobby, prior to check-in, and post these instructions in the room service guide and on the tourist facility's website; and
13. Report immediately and directly, via the relevant channels, to the competent authorities and the Ministry any incident related to the security and safety of tourists at the tourist accommodation facility.



Article 27

1. The licensee shall immediately provide the tourist with an alternative unit at a nearby location and of the same type, category or class of the original tourist accommodation facility or higher, or refund to the tourist the amount paid for the night in which the service was interrupted and the remaining period of the reservation, in the following cases:
 - b. Evacuation of the tourist accommodation facility on the ground of imminent risks to public health or safety;
 - c. Interruption in the main services, such as electricity, water and the like, for more than two hours;
 - d. Implementation of a penalty decision issued by the Ministry entailing closure of the facility, or a judicial ruling ordering evacuation thereof;
2. The licensee shall provide the tourist with an alternative unit at a nearby location and of an equivalent type, category or class of the original tourist accommodation facility or higher, or refund to the tourist the amounts he paid in the event that the tourist is present at the facility but is unable check into the unit he booked for two hours.
3. The licensee shall, upon the issuance of an amended classification certificate for the tourist accommodation facility with a lower category or class, inform the tourist of this amendment and of his right to request cancellation of the reservation or the remaining period thereof. If the tourist requests cancellation, he shall be refunded the amount paid for the reservation or the remaining period thereof.

Article 28

To ensure the rights related to the process of reservation and payment for services, the licensee shall abide by the following:

1. Inform the customer of the following:
 - a. The services provided, their prices, payment method, the service policy, and the policies for cancelling or amending the reservation;
 - b. Any maintenance work and the like that takes place during his reservation period;
 - c. The time periods for using the facilities and services;
 - d. The policy regarding food and beverages entry from outside the tourist accommodation facility in addition to dining in;
 - e. The policy regarding whether or not pets are allowed inside the tourist accommodation facility, and the places designated for them, if any.



2. Issue the reservation voucher and inform the customer thereof, provided that it includes the following:
 - a. Reservation duration, prices, and free and non-free services provided as part of the reservation;
 - b. The reservation policy and the terms for cancellation or amendment thereof, including the mechanism for cancellation or amendment request, and the specified periods for its acceptance or rejection.
3. Provide the service pursuant to the provisions included in the reservation voucher issued by the tourist accommodation facility or any electronic reservation platform through which the services were offered;
4. Manage, monitor, and update the services offered in any electronic reservation platform on a continuous basis;
5. Record all reservations for services of all types in a special register that includes customers' data, requested services, service dates and duration, service fees, and others;
6. Receive tourists when vacant units are available, without prejudice to the absorptive capacity standards of such units;
7. Make available an automated system linked to the National Tourism Monitoring Platform, to record the data of the units for the purpose of showing the number of occupied and unoccupied units, reserved and unreserved units, and units under maintenance;
8. Inform tourists of the accommodation rules at the tourist accommodation facility, such as preserving and ensuring the safety of its components, respecting the rights and freedoms of tourists, adhering to public laws. If a violation is established, the licensee may rescind the reservation voucher, subject to the relevant statutory provisions;
9. Inform tourists of the rules for holding an insurance amount to cover any damage to the unit or its contents during their stay;
10. Verify the identification data of the guests the tourist receives at the unit he occupies and register same with the Shomoos system;
11. Provide the tourist with a receipt for any payments made for the services provided in both Arabic and English, provided that the receipt includes the details and prices of such services;
12. Provide a credit card point of sale, specifically for both Visa and MasterCard at least, as well as other types of credit cards;



13. Avoid deducting or claiming any fees from the tourist's credit card account after the tourist leaves and the bill is closed accordingly.
14. Avoid receiving a tourist without a valid proof of identity, provided that it is verified by examining its original at check-in and its data recorded only without requesting or taking a copy thereof; in emergency cases, tourists who do not carry proof of identity may be received after obtaining approval from the competent authorities.
15. Specify times for checking the tourist into and out of the unit, provided that the time set for the tourist to occupy the unit on the day of check-in and check-out be not less than 20 hours.
16. Receive and keep the tourist's baggage and provide a suitable waiting place for him where drinks or meals are served for free in the event that he is not able to enter his reserved unit at the time specified; and
17. Avoid requiring that the unit reservation period be more than one night in order to accept the reservation.

Article 29

To ensure the efficiency of its employees at the tourist accommodation facility, the licensee shall carry out the following:

1. Ensure that the manager, unless he is registered as a manager in the licensed commercial register, possesses the necessary powers to operate the facility, and that he satisfies the following conditions and qualifications:
 - a. An academic qualification of not less than a bachelor's degree in one of the following specializations: hotels, hospitality, tourism or management, with at least three years of practical experience in his relevant field, or an academic qualification of not less than a bachelor's degree in any other specialization with at least five years of practical experience in the field of tourism and hotels;
 - b. An academic qualification of not less than a diploma in one of the following specializations: hotels, hospitality, tourism or management, with at least five years of practical experience in his relevant field, or an academic qualification of not less than a diploma in any other specialization with at least seven years of practical experience in the field of tourism and hotels;
 - c. Spoken and written fluency in both the Arabic and English languages.



2. Ensure that the staff, including heads of departments, units, and administrations, and employees directly in contact with tourists, are qualified and that they hold certificates of specialized training programs in their field of work;
3. Register the data of all actual employees at the tourist accommodation facility, whether they are directly associated with the licensee or hired pursuant to operational contracts, including personal data, qualifications, experience, etc., with the Ministry within a period not exceeding three months, and update same as per any changes that may occur;
4. Abide by the instructions issued by the Ministry, based on coordination between the Ministry and the competent authorities, with regard to work controls, and implementation of the administrative and specialized employee training plans.





Chapter Six General Provisions

Article 30

1. Any practitioner of the activity of operating a tourist accommodation facility shall be subject to inspection in accordance with the Law, Regulations and procedural guides set by the Ministry for this purpose.
2. Penalties shall be implemented against any violation of the provisions of the Law and its Regulations pursuant to the Table of Violations and Penalties referred to in Article 16(5) of the Law.

Article 31

Without prejudice to relevant laws, the Ministry may seek the assistance of specialized technical companies or agencies to carry out certain tasks entrusted thereto under the Law and its Regulations, provided that they have sufficient trained technical personnel and experience as per the tasks assigned thereto as specified by the Ministry, in accordance with the provisions of the Law and its Regulations.

Article 32

The procedural guides required to implement the provisions of these Regulations shall be issued pursuant to a decision of the Minister or his designee, upon the recommendation of the Ministry, and shall be updated in the same manner. These guides shall be published on the Ministry's official website, and shall enter into force as of the date of publication thereof.

Article 33

The Ministry may coordinate with the competent authority to provide the Ministry with reports, information and data prepared by said authority pursuant to its review or study of the financial statements of the entities licensed to practice the activity of operating a tourist accommodation facility in accordance with the provisions of Article 9(3) of the Law.



Article 34

Any correspondence sent by the Ministry to the practitioners of the activity of operating a tourist accommodation facility at their official addresses shall be deemed an official notification.

Article 35

These Regulations shall be issued pursuant to a decision of the Minister. They shall be published in the Official Gazette and shall enter into force as of the effective date of the Law



Fees Schedule for the Activity of Tourist Accommodation Facility

Service	Total Rooms	License Duration		
		One Year	Two Years	Three Years
		Fees (SAR)		
License Issuance (Hotels, Resorts, Villa Hotels, Heritage Hotels, and temporary Accommodation Facility)	+500	12,500	17,500	22,500
	499-300	10,000	13,500	17,000
	299-100	5,000	7,500	10,000
	99-1	2,500	3,750	5,000

*In license renewal for temporary accommodation facility, the value fee per three months is %25 of the one year depends on total rooms.

Service	Class Category	Fees (SAR)
Class Certificate Issuance (Hotels, Resorts and Villa Hotels)	5 Stars Luxury	10,000
	5 Stars	7,500
	4 Stars	5,000
	3 Stars	3,000
	2 Stars	No fees

Service	Total Units	License Duration		
		One Year	Two Years	Three Years
		Fees (SAR)		
License Issuance (Hotel Apartments)	+71	2,500	3,750	5,000
	70-31	2,000	3,000	4,000
	30-1	1,500	2,200	2,900



Fees Schedule for the Activity of Tourist Accommodation Facility

Service	Class Category	Fees (SAR)	
Class Certificate Issuance (Hotel Apartments)	6 Stars -5 Stars Luxury	2,500	
	5 Stars	2,000	
	4 Stars	1,000	
	3 Stars	500	
	2 Stars	No fees	
Service	License Duration		
	One Year	Two Years	Three Years
	Fees (SAR)		
License Issuance (Camping)	4,000	6,000	8,000

* The fees is (1000) SAR per three months for less than a year license

Service	Class Category	Fees (SAR)
Class certificate Issuance (Camping)	5 Stars	No fees
	4 Stars	No fees
	3 Stars	No fees

Service	Totals Units	License Duration		
		One Year	Two Years	Three Years
		Fees (SAR)		
License Issuance (Serviced Apartments and Chalets "Holiday Houses")	71 - 100	2,000	3,000	4,000
	31 - 70	1,500	2,250	3,000
	1 - 30	1,000	1,500	2,000



Fees Schedule for the Activity of Tourist Accommodation Facility

Service	Class Category	Fees (SAR)
Class Certificate Issuance (Serviced Apartments and Chalets "Holiday Houses")	First Class	No fees
	Economy	No fees

Service	License Duration		
	One Year	Two Years	Three Years
	Fees (SAR)		
License Issuance (Hostels)	No fees		

Service	Total Rooms	License Duration		
		One Year	Two Years	Three Years
		Fees (SAR)		
License and Class Certificate Renewal (Hotels, Resorts, Villa Ho- tels, Heritage Hotels, and temporary Accommodation Facility)	+500	5,000	10,000	15,000
	499-300	3,500	7,000	10,500
	299-100	2,500	5,000	7,500
	99-1	1,250	2,500	3,750

* In license renewal for temporary hotels, the value fee per three months is %25 of the one year depends on Total rooms .

*Heritage hotels and temporary accommodation facility do not require a class certification.



Fees Schedule for the Activity of Tourist Accommodation Facility

Service	Total Units	License Duration		
		One Year	Two Years	Three Years
		Fees (SAR)		
License and Class Certificate Renewal (Hotel Apartments)	+71	1,250	2,500	3,750
	70-31	1,000	2,000	3,000
	30-1	700	1,400	2,100

Service	License Duration		
	One Year	Two Years	Three Years
	Fees (SAR)		
License and Class Certificate Renewal (Camping)	2,000	4,000	6,000

Service	Total Units	License Duration		
		One Year	Two Years	Three Years
		Fees (SAR)		
License and Class Certificate Renewal (Serviced Apartments and Chalets " Holiday Houses")	100-71	1,000	2,000	3,000
	31-70	750	1,500	2,250
	1-30	500	1,000	1,500

Service	License Duration		
	One Year	Two Years	Three Years
	Fees (SAR)		
License Renewal (Hostels)	No fees		



Fees Schedule for the Activity of Tourist Accommodation Facility

Service	Class Category	Fees (SAR)
Class Amendment (Hotels, Resorts, and Villa Hotels)	6 Stars -5 Stars Luxury	7,500
	5 Stars	5,000
	4 Stars	3,500
	3 Stars	2,000
	2 Stars	No fees

Service	Class Category	Fees (SAR)
Class Amendment (Hotel Apartments)	6 Stars -5 Stars Luxury	500
	5 Stars	500
	4 Stars	No fees
	3 Stars	No fees
	2 Stars	No fees

Service	Class Category	Fees (SAR)
Class certificate Amend- ment (Camping)	5 Stars	No fees
	4 Stars	No fees
	3 Stars	No fees

Service	Class Category	Fees (SAR)
Class Certificate Amendment (Serviced Apartments and Chalets " Holiday Houses")	First Class	No fees
	Economy	No fees



Fees Schedule for the Activity of Tourist Accommodation Facility

Service	Fees (SAR)
Transferring License Ownership and Class Certificate (Apply on all types of Tourist Accommodation Facility)	500
Change Commercial Register or Trademark (Apply on all types of Tourist Accommodation Facility)	No fees
Visit Request (Apply on all types of Tourist Accommodation Facility)	500 per an additional visit after the first two visit
Temporary Closure (Entirely or Partially) (Apply on all types of Tourist Accommodation Facility)	No fees
Permanent Closure (Partially) (Apply on all types of Tourist Accommodation Facility)	No fees
License Cancellation (Apply on all types of Tourist Accommodation Facility)	No fees



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